

License Transfer Instructions and Important Information

Steps to complete a License Transfer:

1. A Softech License Transfer Agreement must be completely filled out and signed by both the seller and purchaser.
 - To ensure that this agreement is current, please obtain this form by calling **800.233.4998 ext. 239** or by emailing info@dentech.com.
2. A Softech Business Associate Agreement must be completely filled out and signed by the purchaser.
 - This form can be found on the “Transfer a License” page or by clicking “Business Associate Agreement” under the “Resources” tab on Dentech’s website.
3. A method of payment must be provided and the standard transfer fee must be paid in full before the transfer can be complete.
 - In special circumstances, Softech reserves the right to waive part or all of the standard transfer fee, but unless thus notified, all transfer fees must be paid in full.
4. The above forms and information must be submitted to Dentech in one of the following ways:
 - Fax: 248.855.1688
 - Email: info@dentech.com
 - Mail (please address envelope as below):

Softech, Inc.
Attn: License Transfers
28104 Orchard Lake Road Suite 100
Farmington Hills, MI 48334

Important Information on Transferability:

- While under the same management, certain practices have negotiated a price control on their support contracts. However, when a license is transferred to new ownership, a practice’s support contract prices **DO NOT transfer** as well.
 - (Ex.) If at the time of transfer, Softech’s standard support fee is XX dollars, but the practice you are purchasing has only been paying X dollars, then when the transfer is complete the purchaser will begin to pay the updated support fee of XX dollars.
- Remaining purchased training hours **DO transfer**. All unused training hours expire 12 months after purchase date.