
ACCOUNT AUDITS

ACCOUNT AUDIT INSTRUCTIONS

1. On a monthly basis run "U Account Audit" (From LSTMNU or Reports / Lists).
2. If any accounts are listed on the report, please mail or FAX the following information to Softech, Inc.
 - a. The account audit report *only*

MAIL OR FAX TO:

Softech, Inc.
28104 Orchard Lake Road
Suite 100
Farmington Hills, MI
48334 Attn: Audit
Department Phone 866-
549-8702
Fax 248-855-2170